

METLAKATLA FIRST NATION NOMINATION FORMS/CANDIDATE FORMS

INCLUDED IN THIS PACKAGE ARE THE FOLLOWING DOCUMENTS

Official Nomination Meeting/Election Notice
MFN Nomination Form: Appendix D
MFN Candidate Declaration Form: Appendix E
MFN Declaration Form: Appendix F
MFN Candidate Acceptance Form: Appendix J
Candidates Check List

It is the Members sole responsibility to ensure that all election procedures and timelines are followed in accordance with the Election Code; AND to the satisfaction of the Electoral Officer in order that their nominations are recorded successfully. Please refer to the Election Code Section 6 for complete Nomination procedures.

It is also the nominated candidates sole responsibility to ensure that all their candidate requirements are completed and submitted in accordance with the Election Code; AND to the satisfaction of the Electoral Officer in order for their name to be listed on the Official Ballot. Please refer to the Election Code Section 6 for complete Candidate procedures.

Reminder – Candidates must provide a non-refundable \$100 deposit within 48hrs of the Nomination Meeting.

Please do not hesitate to contact the Electoral Officer if you require any assistance whatsoever.

More information – including a copy of the current Election Code – are located at: <https://onefeather.ca/nations/metlakatla>

For more information please contact Lawrence Lewis, Metlakatla Electoral Officer
Ph: 250 384-8200 TF: 1-855-458-5888 Fax: 250 384-5416 Email: lawrence@onefeather.ca
PO Box 35008 Hillside, Victoria, British Columbia, V8T 5G2
<https://onefeather.ca/nations/metlakatla>

METLAKATLA FIRST NATION

NOTICE OF ELECTION & NOMINATION MEETING

Notice is hereby given that the **Metlakatla First Nation** has called an Election in accordance with the ***Metlakatla First Nation Election Code (2019)*** for the purpose of electing one (1) Chief and six (6) Councillors on **August 28th, 2019** for the next Term of Office of up to four (4) years.

NOTICE OF NOMINATION MEETING

**JUNE 13, 2019
NOON to 4:00 PM**

**MAIN OFFICE BUILDING
METLAKATLA VILLAGE**

IMPORTANT NOMINATION INFORMATION

In accordance with the *Metlakatla First Nation Election Code (2019)* there are a number of provisions that **MUST** be satisfied in order for a nomination and candidate qualifications to be approved by the Metlakatla Electoral Officer.

Electors (registered Metlakatla First Nation members) eighteen (18) years or older as of June 14, 2019 may nominate or second or be nominated at the Nomination Meeting, and Vote in this Election.

Any Voter may put forth a maximum of three (3) nominations in writing prior to the start of the nomination meeting nomination by using the prescribed form (completed and signed), and submitted to the Metlakatla Electoral Officer prior to the start of the Nomination Meeting or in person at the Nomination Meeting. To be clear, even though there are 7 seats up for election a Voter may only nominate 3 eligible voters (1 off-reserve, 1 on-Reserve and 1 for Chief), but may not nominate or second more Candidates than the number of seats available for election.

All nominated Candidates must reside within the traditional territory of the Metlakatla First Nation and:

- Be present at the meeting and accept their nomination verbally;
- Have given written authorization to the nominator to let their name stand; or
- Have given their written and signed authorization to the Chief Electoral Officer to let their name stand prior to the close of the Nomination Meeting.

Electors are reminded that additional limitations and requirements surrounding nominations and qualifications of candidates are provided for in the *Metlakatla First Nation Election Code (2019)*.

All Candidates who accept nomination for the position of on MFN Councillor must post a non-refundable deposit of one hundred dollars (\$100.00), which must be received by the Metlakatla Electoral Officer no later than forty-eight (48) hours from the close of the nomination meeting.

Electors and Nominees should consult the Election Regulations and/or contact the Metlakatla Electoral Officer for more information.

NOTICE OF ELECTION

**August 28, 2019
9:00 AM TO 8:00 PM**

**PRIMARY POLLING STATION
MAIN OFFICE BUILDING
METLAKATLA VILLAGE**

**SECONDARY POLLING STATION
COASTAL TRAINING CENTRE
501 DUNSMUIR ST, PRINCE RUPERT**

In accordance with *Metlakatla First Nation Election Code (2019)*, every Elector shall be entitled to vote in person, electronically or by mail-in Ballot.

Any Elector may vote by mail-in ballot by submitting a request in writing to the Metlakatla Electoral Officer no later than fourteen (14) days prior to the Election.

Electronic voting will commence from June 21st at 9am and continue until the close of the Polls. If you have previously voted using OneFeather you will be notified automatically of the voting event details, and how to cast your ballot electronically if you choose.

Given under my hand at Victoria, British Columbia, this 8th day of May, 2019.



Lawrence Lewis, Electoral Officer

For more information please contact Lawrence Lewis, Metlakatla Electoral Officer

Ph: 250 384-8200 TF: 1-855-458-5888 Fax: 250 384-5416 Email: lawrence@onefeather.ca

PO Box 35008 Hillside, Victoria, British Columbia, V8T 5G2

<https://onefeather.ca/nations/metlakatla>

METLAKATLA 2019 GENERAL ELECTION

APPENDIX "D": WRITTEN NOMINATION FORM

MFN NOMINATION / SECOND DECLARATION FORM

NOMINATION/SECOND DECLARATION

I, _____ (*print name*) swear and affirm that I am a registered Voter of the Metlakatla First Nation pursuant to the *Metlakatla First Nation Election Code*, at the address listed below and understand the nature of the vote and that I make this declaration freely and without compulsion, AND WITH REGARD TO THIS ELECTION I make the following Nomination(s) and/or Second(s) below:

Name of Candidate – Print Clearly	Nominate/ Second for <u>Position of...</u>
1.	Nominate/ Second (<i>circle</i>) for Chief
2.	Nominate/ Second (<i>circle</i>) for <u>on-Reserve Council</u>
3.	Nominate/ Second (<i>circle</i>) for <u>in-Territory Council</u>

This section to be completed at the nomination meeting by the person making the declaration to nominate or second a nomination for candidates.

Last Name:	
First Name:	Middle Initial:
Date of Birth (<i>dd/mm/yyyy</i>)	Registry Number:
Phone Number:	On-Reserve: Yes ____/ No ____
E-mail:	
Signature:	Date:

METLAKATLA 2019 GENERAL ELECTION

APPENDIX "E": WRITTEN DECLARATION OF ELIGIBILITY

Must be provided to the Chief Electoral Officer at least 7 days in advance of the nomination meeting (subsection 6.7)

I, _____ DO SOLEMNLY SWEAR AND AFFIRM THAT HAVING BEEN PROPERLY NOMINATED FOR THE OFFICE OF METLAKATLA FIRST NATION GOVERNING COUNCIL ON JUNE 13, 2019, FOR THE GENERAL ELECTION TO BE HELD ON AUGUST 28, 2019, AND THAT:

- I AM A VOTER AND REGISTERED MEMBER OF THE METLAKATLA FIRST NATION;
- I AM AT LEAST 18 YEARS OF AGE;
- I RESIDE WITHIN THE TRADITIONAL TERRITORY OF THE METLAKATLA FIRST NATION;
- I AM TO THE BEST OF MY KNOWLEDGE ELIGIBLE TO BE NOMINATED FOR THE POSITION OF CHIEF OR COUNCILLOR IN THE UPCOMING METLAKATLA FIRST NATION ELECTION;
- I DO NOT KNOW OF ANY REASON THAT WOULD CAUSE ME TO BE DISQUALIFIED FROM BEING NOMINATED AS A CANDIDATE IN METLAKATLA FIRST NATION OR FROM HOLDING OFFICE ON THE METLAKATLA FIRST NATION GOVERNING COUNCIL FOR THE POSITION FOR WHICH I HAVE BEEN NOMINATED; AND
- I SHALL SATISFY ANY OTHER REQUESTS AND/OR DIRECTION SET OUT IN THE *ELECTION CODE* OR BY THE ELECTORAL OFFICER NECESSARY TO CONFIRM MY CANDIDACY.

I UNDERSTAND AND CONFIRM THAT BY SIGNING **BELOW** THAT ALL THE INFORMATION CONTAINED HERE IS TRUE, AND THAT PROVIDING FALSE OR MISLEADING INFORMATION MAY BE PUNISHABLE UNDER THE METLAKATLA FIRST NATION ELECTION CODE AND MAY RESULT IN MY REMOVAL AS A CANDIDATE IN THIS ELECTION.

Candidate's Name:	Candidate's Signature:
_____	_____
Address:	Date:
_____	_____
_____	Phone:
E-Mail:	_____

METLAKATLA 2019 GENERAL ELECTION

APPENDIX "F": WRITTEN DECLARATION OF ELIGIBILITY

Metlakatla First Nation Elector Declaration Form

YOU MUST COMPLETE THIS FORM IN ITS ENTIRETY – INCOMPLETE FORMS MAY NOT BE ACCEPTED.

ELECTOR DECLARATION

I solemnly affirm that I am an eligible Elector of the Metlakatla First Nation pursuant to the customary Election Regulations of the *Metlakatla First Nation Election Code*, at the address listed below and that I am at least 18 years of age.

Last Name:

First Name:

Middle Initial:

Date of Birth (dd/mm/yyyy):

Registry Number:

Street Address:

City/Town:

On-Reserve: YES / NO

Province:

Postal Code:

Phone Number:

Email:

X.

Date:

Voter Signature

WITNESS DECLARATION

I solemnly affirm that I have witnessed the signature above.

Last Name:

First Name:

Middle Initial:

Street Address:

City/Town:

Province:

Postal Code:

Phone:

Email:

X.

Date:

Witness Signature

METLAKATLA 2019 GENERAL ELECTION

APPENDIX "J": ACCEPTANCE OF CANDIDACY

***Must be provided to the Chief Electoral Officer no later than
48 hours after the nomination meeting (subsection 6.9)***

I, _____ DO SOLEMNLY SWEAR AND AFFIRM THAT I AM A CANDIDATE FOR THE OFFICE OF METLAKATLA FIRST NATION GOVERNING COUNCIL ON _____, 20____, AND THAT:

- I AM A REGISTERED MEMBER OF THE METLAKATLA FIRST NATION;
- I AM AT LEAST 18 YEARS OF AGE;
- I RESIDE WITHIN THE TRADITIONAL TERRITORY OF THE METLAKATLA FIRST NATION; I AM ELIGIBLE FOR THE POSITION OF CHIEF OR COUNCILLOR FOR METLAKATLA FIRST NATION;
- I DO NOT KNOW OF ANY REASON THAT WOULD CAUSE ME TO BE DISQUALIFIED FROM BEING NOMINATED AS A CANDIDATE IN METLAKATLA FIRST NATION OR FROM HOLDING OFFICE ON THE METLAKATLA FIRST NATION GOVERNING COUNCIL FOR THE POSITION FOR WHICH I HAVE BEEN NOMINATED;
- I SHALL SATISFY ANY OTHER REQUESTS AND/OR DIRECTION OF THE METLAKATLA LAWS, CODES AND POLICIES TO CONFIRM MY CANDIDACY; AND FINALLY, THAT,
- I DO HEREBY ACCEPT THE NOMINATION FOR THE POSITION OF:

(CIRCLE ONLY ONE)

CHIEF COUNCILLOR

COUNCILLOR

I UNDERSTAND AND CONFIRM THAT BY SIGNING **BELOW** THAT ALL THE INFORMATION CONTAINED HERE IS TRUE, AND THAT PROVIDING FALSE OR MISLEADING INFORMATION MAY BE PUNISHABLE UNDER THE METLAKATLA FIRST NATION ELECTION CODE AND MAY RESULT IN MY REMOVAL AS A CANDIDATE IN THIS ELECTION.

SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ DAY OF _____, _____.

(SIGNATURE OF ELECTORAL OFFICER OR PERSON AUTHORIZED TO ADMINISTER OATHS)

NOTARY PUBLIC

MEMBERSHIP CLERK

(SEAL REQUIRED)

The information on this form is required by the Election Code and must be filed with the Electoral Officer within the time limit to have a candidate's name placed on the ballot.

Metlakatla First Nation - Candidate Checklist

This checklist is provided for Candidate convenience. It is the Candidates sole responsibility to review the Election Code and ensure they have complied with all the Candidate requirements to the satisfaction of the Electoral Officer.

If you have any questions or need any assistance, please contact the Electoral Officer.

All nominated Candidates must reside within the traditional territory of the Metlakatla First Nation and:

- Be present at the meeting and accept their nomination verbally;
- Have given written authorization to the nominator to let their name stand; or
- Have given their written and signed authorization to the Chief Electoral Officer to let their name stand prior to the close of the Nomination Meeting.

A Candidate may run for either Chief Councillor or Councillor, but not for both, and must complete the following additional requirements and provide the originals of these documents to the Chief Electoral Officer at least seven (7) days in advance of the Nomination Meeting so the Chief Electoral Office can determine eligibility:

- Declaration of their eligibility to hold Office pursuant to this Code, referred to as "Written Declaration of Eligibility" set out in **Appendix "E"**;
- Complete a Criminal Record search report at their own expense (not more than 6 months old);
- Must provide an affidavit or declaration sworn or affirmed before a Notary at their own expense or before the Metlakatla membership clerk stating that:
 - (i) they have reviewed, understand, and shall execute the "Oath of Office" requirements in accordance with and pursuant to this Code;
 - (ii) they have reviewed, understand, and shall comply with the various policies, procedures and regulations requirements governing the Metlakatla First Nation; and
 - (iii) they are not presently in Bankruptcy proceedings and they have not been discharged from Bankruptcy within the last seven (7) years.

All Candidates who accept nomination for the position of Chief Councillor or Councillor must provide to the Chief Electoral Officer no later than forty-eight (48) hours after the close of the nomination meeting:

- a non-refundable deposit of one hundred dollars (\$100.00); and
- a completed and signed Acceptance of Candidacy form as set out in **Appendix "J"**.

Any nominated Candidate who was not properly nominated or who fails to meet the requirements under this section 6 within forty-eight (48) hours of the close of the nomination meeting shall be deemed to have declined their nomination and the Chief Electoral Officer will not place their name on the final list of Candidates.