

I Request for Artist Submissions

The concept

Coast Tsimshian Enterprises has plans to create an exhibit in the Prince Rupert Airport. This exhibit will present the art, artists, environments and culture of the Coast Tsimshian people. Discussions and workshops within the arts community, with artists and other key players inspired this overall concept (also shown in the exhibit design **Concept Report***). A heartfelt thank you to all the artists who gave freely of their time and insights in order for us to prepare this document. Many of the art pieces introduced to at that time, not only provided direction for this concept but also appear in this document as examples of the wonderful art to be presented within the exhibit.

Works of art required

The intent of this document is to encourage all Coast Tsimshian artists to submit proposals for artwork they would like to create for this exhibit.

Approximately 30 works of art relevant to Tsimshian artists and to the airport have been identified in this *Request for Artist Submissions* document. This booklet also outlines the concept for the exhibit and identifies the type of art needed (based on research and on-site artist interviews). Artists will be selected for all the required art pieces, however, some commissions may not proceed if additional funding is required. It should be noted that some art pieces may be replaced over time to allow additional artists the opportunity of presenting work within this exhibit space.

Guidelines for submission

Guidelines for artist submissions can be found on page ii-iv of this report.

**All submissions to be delivered by
Sept. 25, 2017 by 5pm.**

Deliver submissions to:
Coast Tsimshian Enterprises
100 - 1st Ave. East
Prince Rupert, BC
V8J 1A6
Attention: Erminio Pucci

For inquiries, contact:
David Jensen
D. Jensen & Associates Ltd.
tel: 604 687 8657
email: david@djensen.com

***The exhibit design *Concept Report* is only provided to give an overview of the exhibit design intent and should be used for reference only. The *Request for Artist Submissions* document should be used for all information specific to your submission.**

How to make a submission

First, review the exhibit design *Concept Report* (included).

Identify the code of the art piece(s) you would like to make from the exhibit zones and art piece index found on page 1 of this document.

In an effort to ensure unbiased adjudication, evaluators will base their decisions solely the quality of materials submitted and description of work(s) to be created – not on the names and reputations of the artists submitting. **In order to accomplish this, please provide your submission broken into 3 sections, each provided in a separate 12" x 15 1/2" envelope as outlined below.**

Envelope 1

On the front of this envelope, please write:

- Envelope 1
- Coast Tsimshian Prince Rupert Airport project
- Name of applicant
- Name of art project(s) and it's code (found on page 1 of this document)

Inside the envelope:

- Descriptions and photos of past work that relate in some way to art piece(s) under consideration
- Sketches, drawings, photos of 3D materials developed to communicate design intent. If appropriate, include size and weight of proposed artwork.

NOTE: Do not include the name of the artist applying for a commission within this envelope.

Envelope 2

On the front of this envelope, please write:

- Envelope 2
- Coast Tsimshian Prince Rupert Airport project
- Name of applicant
- Name of art project(s) and it's code (found on page 1 of this document)

Inside this envelope:

- Provide budget estimates and a schedule outlining the time required to complete and install proposed art piece. As mentioned, please include some time to work with the design team to resolve on-site mounting and securing issues.

NOTE: Do not include the name of the artist apply for a commission within this envelope.

Note:

In some cases, the artist will need to work with engineers or other members of the exhibit design team to determine appropriate anchors and hanging point hardware to be used on their art pieces (artist to supply). Consultation with the team may also be required to ensure the artist's artwork can be mounted, installed and secured in place. If appropriate, please include time in your budget to work with these consultants.

Envelope 3

On the front of this envelope, please write:

- Envelope 3
- Coast Tsimshian Prince Rupert Airport project
- Name of applicant
- Name of art project(s) and it's code (found on page 1 of this document)

Inside this envelope please include:

- A letter of interest and a statement describing why you would like to do this commission and your connection to the Tsimshian culture. Your approach to work in general, would also be of interest.

NOTE: Please include the artist's name and contact information within this envelope.

Acceptance and Rejection of Proposals

This RFP shall not be construed as an agreement to purchase goods or services. The Coast Tsimshian Enterprises is not obligated to enter into an Agreement (defined herein) with the Proponent who submits the lowest priced Proposal or with any Proponent.

Late Proposals

Proposals will be marked with their receipt time at the Closing Location. Only complete Proposals received and marked by the Closing time will be considered to have been received on time. Late proposals will not be considered or evaluated and may be returned to the Proponent.

Amendment or Withdrawal of Proposals

Proponents may amend or withdraw their Proposal in writing any time prior to Closing. Upon Closing, all Proposals become irrevocable. The Coast Tsimshian Enterprises will be under no obligation to receive further information after Closing, whether written or verbal, from any Proponent.

Coast Tsimshian Enterprises' Rights and Reservations

The Coast Tsimshian Enterprises reserves the right to:

- reject any or all Proposals;
- reject any Proposal that is incomplete, that contains erasures or corrections that is not signed by an authorized signatory of the Proponent or that fails to comply with the mandatory requirements of this RFP;
- in the event that only one proposal is submitted, to return the Proposal unopened;
- modify the terms of this RFP at any time in the Coast Tsimshian Enterprises' sole discretion;

- to require clarification of the information set out by one or more of the Proponents in respect of the Proposals submitted; and
- communicate with, meet with or negotiate with any one or more of the Proponents respecting their Proposals or any aspect of the proposed work.

Cancellation of RFP

The Coast Tsimshian Enterprises may cancel this RFP at any time prior to or after Closing. In the event the Coast Tsimshian Enterprises cancels this RFP, the Coast Tsimshian Enterprises shall have the right to seek to procure the same services or similar services at any time through any means the Coast Tsimshian Enterprises deems appropriate. No Proponent shall acquire any rights or interests in any subsequent procurement process undertaken by the Coast Tsimshian Enterprises.

Waiver of Non-Compliance

The Coast Tsimshian Enterprises may waive any non-compliance with the RFP and may elect to retain for consideration Proposals which are non-conforming, which do not contain the content or form requested by this RFP or which have not strictly complied with the process for submission set out herein.

Proponent's Costs

Each Proponent is solely responsible for its own costs and expenses associated with its participation in this RFP, including but not limited to, conducting investigations, attending briefings, preparing and delivering its Proposal, communicating with the Contact Person prior to Closing and during Proposal evaluation, and for any subsequent processes or negotiations with the Coast Tsimshian Enterprises that may occur.

Limitation of Liability

By submitting a proposal, each Proponent irrevocably agrees that the Coast Tsimshian Enterprises shall not be liable to any Proponent or any person whatsoever, for any claims of any nature (in contract, in tort, or otherwise), for any costs, expenses, compensation, damages, or anything whatsoever, including without limitation, costs and expenses associated with the Proponent's preparation and submission of their Proposal, their participation in this RFP, for loss of revenue, opportunity or anticipated profit, arising in connection with its Proposal, this RFP, any subsequent processes or opportunity, any contract, or any matter whatsoever.

Negotiation

The Coast Tsimshian Enterprises reserves the right to negotiate with the preferred Proponent, or any Proponent, on any details, including changes to specifications and price. If specifications require significant modification, all Proponents shall have the opportunity to adjust their Proposals or re-submit altogether, as determined by the Coast Tsimshian Enterprises in its sole discretion.

Errors and Omissions

While the Coast Tsimshian Enterprises has used considerable efforts to ensure information in this RFP and otherwise provided directly in association with this RFP is accurate, the information is supplied solely as a guideline for Proponents. The information is not guaranteed or warranted to be accurate by the Coast Tsimshian Enterprises, nor is it necessarily comprehensive or exhaustive. Nothing in this RFP is intended to relieve Proponents from the responsibility for conducting their own investigation and forming their own opinions with respect to the subject matter of this RFP.

Guidelines for submissions

Conflict of Interest

Proponents shall disclose any potential conflict of interest and existing business relationship they may have with the Coast Tsimshian Enterprises, its elected or appointed officials or employees.

Confidentiality

All Proposals become the property of the Coast Tsimshian Enterprises and will not be returned to the Proponents, except as expressly provided for herein. All Proposals will be held in confidence by the Coast Tsimshian Enterprises unless disclosure is otherwise required by law.

No Lobbying

Proponents and their agents are not permitted to contact any member of the Coast Tsimshian Enterprises Council or staff with respect to this RFP, except as expressly provided for herein. Proponents will not offer entertainment, gifts, gratuities, discounts, or special services, regardless of value, to any employee or elected official of the Coast Tsimshian Enterprises. The Coast Tsimshian Enterprises reserves the right to disqualify any Proponent from participation in this RFP that acts in contravention of this requirement.

Contract Award

This RFP should not be construed as an agreement to purchase goods or services. By submitting a Proposal, the Proponent agrees that should it be identified as the preferred Proponent, it will enter into negotiations, if required, for the purpose of concluding a Contract.

If a written Contract cannot be negotiated and executed by both parties within 90 days of notification of the successful Proponent, or such longer period as the parties may mutually agree, the Coast Tsimshian Enterprises may, at its sole discretion at any time thereafter, terminate negotiations with that Proponent, enter into negotiations with any other Proponent or terminate the RFP process and not enter into a Contract with any of the Proponents.

At its sole discretion, the Coast Tsimshian Enterprises may divide any Contract for goods or services between two or more proponents.

Definition of Contract

Notice in writing to a Proponent that it has been identified as the preferred Proponent and the subsequent full execution of a written contract will constitute a contract for the goods and/or services contemplated by this RFP, and no Proponent will acquire any legal or equitable rights or privileges relative to the goods or services until the preferred Proponent and the Coast Tsimshian Enterprises have both executed a written Contract.

**All submissions to be delivered by
Sept. 25, 2017 by 5pm.**

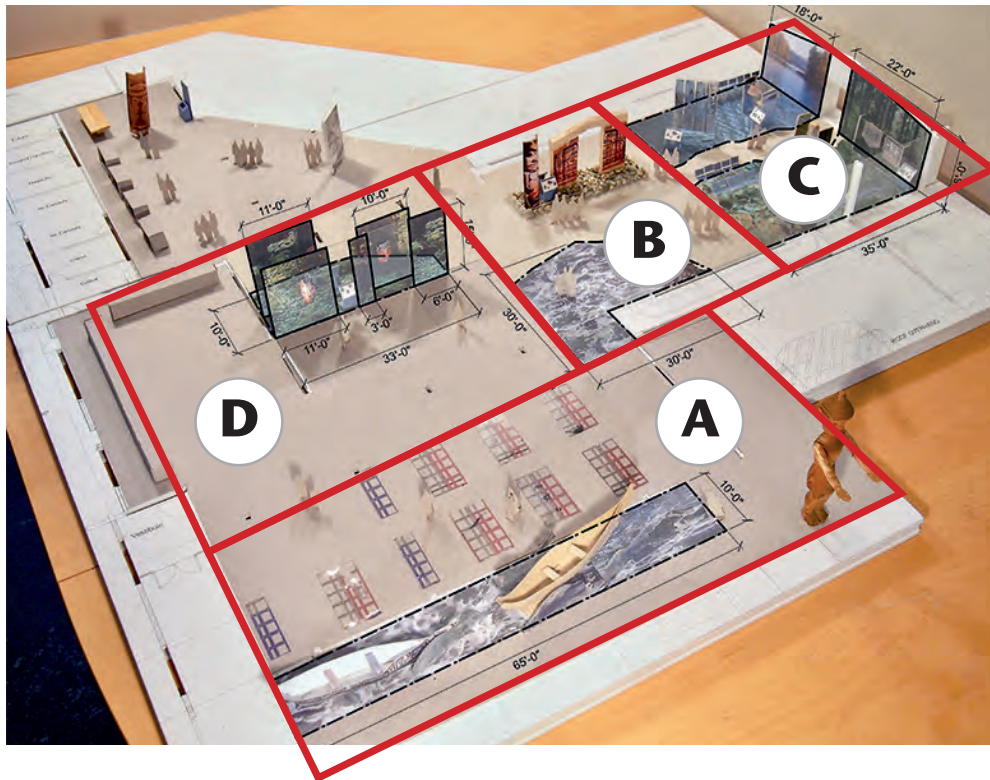
Deliver submissions to:

Coast Tsimshian Enterprises
100 - 1st Ave. East
Prince Rupert, BC
V8J 1A6
Attention: Erminio Pucci

For inquiries, contact:

David Jensen
D. Jensen & Associates Ltd
tel: 604 687 8657
email: david@djensen.com

Exhibit zones and art index



Area	Art pieces	Code	# of artists required	Page
A	<ul style="list-style-type: none"> Welcome pole Canoes (2) 	A1	1	2-3
		A2	2	4-5
B	<ul style="list-style-type: none"> House pole House front Welcome video 	B1	1	6-7
		B2	1	8-9
		B3	1	10-11
C	<ul style="list-style-type: none"> Glass sculpture Display case art Display case blankets (2) Corridor art Artists video 	C1	1	12-13
		C2	6	15-17
		C3	2	18
		C4	6	19
		C5	1	20-21
D	Masks (7)	D1	7	22-23

Please ensure the code number (shown in the yellow column above) of the piece(s) you would like to make appear on the outside of all three of your envelopes, along with your name.