

Gat Leedm Marine

JOB OPPORTUNITY

Skipper

Date Classified:	February 24, 2025
Business Unit:	Gat Leedm Marine
Location:	Prince Rupert, British Columbia
Reporting to:	Manager of Marine Operations

Gat Leedm Marine has an immediate opening for a permanent and full-time Skipper. This position will safely operate passengers and other vessels in a timely manner, supervise staff, and ensure that passengers and goods are on-boarded and off-boarded safely.

Responsibilities:

- Operate company-owned vessels, including passenger ferries, according to schedule; ensure passengers and materials are transported safely and employees are adequately trained and following all policies.
- Compute position, set course, and determine proper speed, using equipment on board, knowledge of local conditions and weather reports, in accordance with all regulations.
- Ensure fares are properly collected by Deckhand from passengers and are reported.
- Supervise and coordinate the crew's activities, ensuring safe loading and unloading of passengers and materials, the operation of equipment, and proper maintenance and repairs of the vessels.
- Review daily business results, including cash and credit sales, to ensure proper accounting.
- Inspect the vessel prior to operation to ensure equipment is operating satisfactorily in conformance with all regulations and to ensure the efficient and safe operation of the vessel.
- Ensure the Skipper license is renewed as required, including updating all licensing requirements, such as first aid.
- Oversee the fuel and other supplies orders and ensure invoices are recorded and paid.
- Track and report staff and own hours.
- Ensure vessels, dock and office are clean and presentable before and after runs.
- With the assistance of the Deckhand, ensure a pre- and post-trip checklist with each run, including, but not limited to, full maintenance (e.g., oil change, etc.).
- Respond to questions and queries from passengers and community members.
- Be on time and be flexible with last-minute schedule changes due to illness, special trips and excursions.
- Responsible for ensuring that vessels are secured during all weather conditions to prevent further damage during or after work hours.
- Practice safety drills with the skipper, including but not limited to the man overboard, mock distress radio call, emergency steering and anchoring and First aid. Attend staff meetings as required.
- Satisfy and maintain Transport Canada safety requirements, including Life Raft, correct equipment, etc.
- Perform other duties within the scope of the position, as assigned.

Education and Experience:

- Minimum Grade 12 diploma or equivalent and at least 3 years experience as a Skipper or in a similar role.
- Must have a Master or Mate Limited 60 Gross Tons or more. SVMO Small Vessel Machinery Operator.
- Marine Emergency Duties A2; ROC-MC Radio Certificate; Current Marine Medical; Marine Basic First Aid.
- Previous commercial passenger vessel experience is considered an asset.
- Basic knowledge of minor vessel maintenance and the ability to work in a fast-paced environment.
- High level of ethics, integrity and strong customer service orientation.
- You are energetic and represent the Company professionally and courteously while playing a critical role in vessel operation and safety. Ability to lift at least 50 lbs.
- Punctual and regular, with excellent organizational skills. Adjust and be flexible to meet changing work needs and demands.
- Demonstrated ability to operate within Transport Canada Guidelines
- Ability to demonstrate a commitment to embodying a personal addiction-free lifestyle.

Submission Deadline:

- March 7, 2025; afterwards, open until filled.
- We invite all interested parties to reply in the strictest confidence to the Director of Human Resources: hr@metlakatla.ca